

MINUTES 5/08/26	GENERAL MEETING, BALINGUP PROGRESS ASSOC. INC.	
Meeting opened	6.00pm	
Present	J.Hornum, W.Trow, RBenson, W.Ayers, T.Saggers, J.Prycha, R.Thomas, G.McMullen D.Guy, I.Guy (by phone)	
Visitor	V.McQuade, A.McQuade (Balingup Primary School)	
Apologies	H.Christensen, T.Benson, C.Maddison, K.Menard, S.Smith, A.Shah	
NEW BUSINESS		
Environmental works	J.Prycha gave an overview of his background and what has led him to volunteer at the Visitor Centre and with Friends of the Forrest. He is planning to apply for environmental grants eg Balingup Brook & Racecourse and also plans to help private landowners. He has monitoring equipment for water testing (scheme, dam, river, rainwater) and will advertise the service when ready (based on cost recovery).	Information
Primary School thanks	V.McQuade thanked BPA/BMC for community grant which paid for the whole school to go to performance of Aliwah Bandinara in Bunbury. It was a great day of learning. She provided a letter of thanks and certificate of appreciation signed by all the school children. 24 children will be participating in the Carnivale parade.	Information
Rainbow Rides	BPA has received a request from Rainbow Rides (part of the World Gravel Championships) who have requested: • Approval to use the Balingup Medieval Carnivale Site (including Progress Association facilities) as the start finish area on Sunday 4 October. Set up 6am – pack up 2pm. • Local community groups to attend the start-finish area. • Assistance to promote locally. WestCycle will be conducting a fun obstacle course and will also be working with local schools to encourage participation	Information
BFOF banking	Balingup Friends of the Forest, a sub-committee of BPA have established a bank account. Funds (originally held by BFOF) have been transferred into that account.	Information
Community Fund	W.Trow advised that progress has been made to create a community fund under the Fremantle Foundation. The next step is to consult with the community and a presentation will be held: Tuesday 13th October at 5.30pm Saturday 17th October at 10am W.Trow moved that BPA pay for the Recreation Centre room hire. 4 hours @ \$15 = total \$60. Seconded R.Thomas Carried.	W.Trow
Community Resilience	W.Trow advised that Hannah Moloney (Gardening Australia) has contacted her to find out more about the Balingup CISCO model. Wendy has provided information and Hannah plans to include a case study in her new book which is due for release in September.	W.Trow

Landcare project	Belinda O'Brien (Shire Technical Officer Parks & Reserves) has contacted BPA to confirm that Jay Prycha is operating under BPA insurance. J.Hornum has confirmed his activities are being managed by the Tourism Committee and Friends of the Forest. The Shire has requested that a register of volunteers is kept (name, date on site, location on site and purpose for being on site). Belinda has offered to attend a BPA meeting to share what the Shire is doing in the Balingup community in regard to bushland and Reserve management. It was agreed that we invite Belinda to the September meeting.	J.Hornum S.Noonan W.Trow												
Shot Hole Borer	Experts have determined that the Shot-hole borer cannot be eradicated and are running workshop to inform the community on how to recognize and manage this highly destructive pest Thursday 3 rd September 1-3pm at Donnybrook Recreation Centre. To register, call 0477 049 967	All												
Staying in Place	As part of the Balingup SIP group, Sandra Bland has been helping residents access government services. She does this as a volunteer. In order to better manage her workload, she has asked that people contact her to make an appointment (phone or text) rather than drop in to the community centre. See Annex C for details.	Information												
ABC Backroads	ABC Backroads is coming for a week over the Carnivale and will be filming in the town and surrounds. W.Trow was thanked for making the initial contact.	Information												
Scooter/gopher safety	Greenbushes CRC is running a scooter/gopher safety and maintenance course for older people on 20 August. 9am – 12pm. See Annex C for details.	Information												
Balingup Sport & Recreation Plan	T.Saggers has provided BPA with a copy of the Shire timeline for consultation for the Balingup Recreation Plan. <table><tr><td>August 7th – early September</td><td>Draft Plan is expected first week in August and will be issued to Councillors and Shire Executive for review.</td></tr><tr><td>September</td><td>Consultant will facilitate a workshop with Council receive feedback and update Plan.</td></tr><tr><td>October</td><td>Plan endorsed at Council meeting and issued to community.</td></tr><tr><td>November</td><td>Community Comment period will be 4 weeks throughout November, and will include a Community Workshop in Balingup.</td></tr><tr><td>December and January</td><td>Consultant will update, based on feedback.</td></tr><tr><td>February</td><td>Final report will be issued to Council.</td></tr></table> It was agreed that we: • Liaise with the Shire to ensure that all Shire Councillors are invited to attend the workshop in November. • Widely advertise the workshop and encourage residents to attend.	August 7 th – early September	Draft Plan is expected first week in August and will be issued to Councillors and Shire Executive for review.	September	Consultant will facilitate a workshop with Council receive feedback and update Plan.	October	Plan endorsed at Council meeting and issued to community.	November	Community Comment period will be 4 weeks throughout November, and will include a Community Workshop in Balingup.	December and January	Consultant will update, based on feedback.	February	Final report will be issued to Council.	T.Saggers W.Trow
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Bushfire Response capacity	W.Trow raised the issue of proposed changes to the Mullayup and Munro Bushfire Brigades and advised that the loss/reallocation of fire fighting resources has caused concern in the community – especially as an El Nino weather event has been declared. It was agreed that BPA write to Shire/DFES to request clarification of their plans for the future: • How many fire units does Balingup and surrounding districts currently have? • How many will remain after changes made? • Is it just for one summer? • Are they confident that, in the event of a bushfire emergency being declared in/near Balingup, that external BFBs can match the service provided by local brigades. • Who was involved in making the decision/ what was the rationale?	W.Trow										
Business arising from previous minutes		Chair										
Report on Action Items Annex A	Ongoing (tabled) Complete (tabled)	Chair										
Correspondence list	Correspondence list accepted and received Moved: W.Trow Seconded: R.Benson	Secretary										
Umbrella Group Reports		Secretary										
Confirmation of minutes previous meeting	Amendments (N) Moved: W.Trow Seconded: R.Thomas	Carried (Y)										
Treasurer's Report	<u>Bank account balances as of 31/7/2026</u> <table><tr><td>Operating Account</td><td>\$7961.17</td></tr><tr><td>Trust Fund Account</td><td>\$48,553.19</td></tr><tr><td>Term Deposit Insurance Reserve Account</td><td>\$40,174.22 (\$3000 to be transferred to Trust Fund Account on next renewal)</td></tr><tr><td>Term Deposit Future's Fund Account</td><td>\$37,072.28</td></tr><tr><td>Coordinator Payment Account</td><td>\$1.21</td></tr></table> Treasurer's Report on bank balances accepted and received. Moved: W.Trow (for T.Benson) Seconded: R.Benson T.Benson advised that some balances are not reconciled due to community groups not providing the required information and grant recipients not providing invoicing to enable payment.	Operating Account	\$7961.17	Trust Fund Account	\$48,553.19	Term Deposit Insurance Reserve Account	\$40,174.22 (\$3000 to be transferred to Trust Fund Account on next renewal)	Term Deposit Future's Fund Account	\$37,072.28	Coordinator Payment Account	\$1.21	T.Benson
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	Jay Prycha paid \$1.00 for BPA membership.	J.Hornum
Reminders	- Medieval Carnivale 22 – 23 August 26 - Shothole borer workshop 3rd September 1-3pm at Donnybrook Recreation Centre. - UCI mountain bikes (Balingup) 4 Oct 26 - Community fund discussions. Tuesday 13th October at 5.30pm or Saturday 17th October at 10am at Balingup Recreation Centre	
Meeting Closed	6.49pm	
Next Meeting	Wednesday 2nd September 2026 at 6pm	

ANNEX A

as of 29/07/26	ACTION LIST, BALINGUP PROGRESS ASSOCIATION INC	
MEETING DATE PERSON RESPONSIBLE	ITEM	STATUS
Recreation Plan Jul 26/ A.Shah	At the July meeting A.Shah raised concerns about the Recreation Plan community consultation process. See General Business.	ONGOING
Water costs May 26 W.Trow	BPA has written to Water Corp asking why Balingup is currently paying: 55% more than Donnybrook for standpipe water, and 72% more than Donnybrook for scheme water. And when we can expect infrastructure upgrade? Water Corp provided a response on 6 Aug. W.Trow to report at next meeting.	ONGOING
Building register March 26 J.Hornum D.Cameron	BPA currently do not maintain a register of work carried out. It was agreed that a register be maintained to record repairs and white ant treatment. J.Hornum to check BMC & BPA invoices – going back 5 years and start the register. D.Cameron to provide anecdotal information, with documents where possible.	ONGOING
Shire sub-lease agreement Feb 26 W.Trow	The Shire has issued a draft sub-lease agreement for the community grounds (Brockman St). This has been reviewed and a 'plain English' version drafted by W.Trow. The Shire is redrafting an agreement suitable for groups that own their own premises. BPA Executive will progress when the new agreement is received (probably at the end of 2026)	ONGOING

ANNEX B

Emails/Letters In Note: This list does not include newsletters/general updates from other organisations.

Date	From	Subject	Action
2 Jul 26	Bendigo	Bank statements 825, 667 & 766	TB
2 Jul	BFOF	New bank account/request transfer	TB
3 Jul	Shire (Planning)	Local Planning Strategy update	To all BPA
6 Jul	S.Doyle	Apologies (meeting) and thanks.	Info
5 Jul	Telling Tales	Invite to pasta and thanks	To BPA Executive
7 Jul	D.Guy	Bendigo Bank grants query	WT
8 Jul	Shire (S.Delaporte)	Inclusion/disability training	To BUFC
7 Jul	Shire (B.O'Brien)	Balingup Landcare	JH
9 Jul	W.Bradshaw	World Gravel Championships – Rainbow Ride	JH
13 Jul	Shire (S.Delaporte)	Donnybrook Arts & Youth project	To BACH, school, B.Chia
10 Jul	Shire (S.Delaporte)	Roller disco	Info
14 Jul	Western Power	Helicopter maintenance	To all BPA
15 Jul	Hannah Maloney	CISCO/ emergency preparedness	WT
15 Jul	D.Petersen	Mental health/ well being program	To all BPA
16 Jul	B.O'Brien (Shire)	Event – shot-hole borer	To all BPA
17 Jul	Water Corp	BPA letter re pricing	WT
19 Jul	BUFC	Invoice – community Trust	TB
20 Jul	B.O'Brien (Shire)	Balingup Brook plantings	JH/Tourism
20 Jul	B.O'Brien (Shire)	Request to attend BPA meeting	General business
21 Jul	S.Delaporte	Shot-hole borer workshop	Gen Business + BFOF, GVTP & Jay
21 Jul	S.Delaporte	Volunteer community reference group	To all BPA
23 Jul	Water Corp	Water supply alerts	To all BPA
23 Jul	Dbk CRC	AGM notice	Info
25 Jul	Bendigo Bank	Statement a/c 600	TB
31 Jul	Bunbury Prison	Update details / Pre-Release	WT
31 Jul	V.McQuade	Request to attend BPA meeting	WT
2 Aug	T.Saggers	Recreation Plan timeline	WT
2 Aug	W.Trow	Recreation Plan timeline feedback	WT
2 Aug	BACH (C.Maddison)	Lotterywest Grant proposal	JH
3 Aug	Shire (B.Armstrong)	White ant treatment Town Hall	Information
4 Aug	Water Corp	Response to BPA letter/ water charges	WT
5 Aug	Primary School	Invoice for school grant	TB
5 Aug	T.Benson	BPA balance sheet 5 Aug	General business

Letters/emails Out (in addition to those above)

Date	To	Subject	Actioned by
4 Jul	All BPA	July minutes, SIP poster, Council LPS	WT
17 Jul	All BPA	Bendigo Pitch assistance J.Pyrchla	JH
18 Jul	Medieval Carnivale	MOU for signature	JH
20 Jul	Shire (B.O'Brien)	J.Prycha role BPA	JH
31 Jul	All BPA	Meeting reminder	JH
1 Aug	Water Corp (J.Smith)	Expedite response re water charges	WT
1 Aug	Bunbury Prison	Provide details for Pre-Release team	WT

STAYING IN PLACE - BPA

Support • Advocacy • Dignity • Independence

Bullyingup Progress Association

\$ Are you struggling financially, do you need essential items but cannot afford them?

my aged care Do you need assistance with applying and accessing services through my aged care?

↑ Or need to increase your services?

🏠 Or do you need assistance with applying to get on the community housing waitlist?

If you or anyone you know needs help with the above, then we have an advocate:

ON A FRIDAY BY APPOINTMENT
at Community Centre

Please call **Sandra** on **0407 169 362** to arrange an appointment.

Home visits can also be arranged. (or Text)

All advice and assistance will be **strictly confidential.**

We're here to help you stay in the place you call home.

Tadwa
Technology for Ageing & Disability

Community Clinic Occupational Therapy

FREE Event

MACMAHON
Proudly supported by the Macmahon Foundation

Supporting the Greenbushes community with education, connection and practical occupational therapy guidance.

Thursday 25 June 2026 **Understanding and Accessing My Aged Care**

Thursday 23 July 2026 **Understanding and Accessing NDIS**

Thursday 20 August 2026 **Scooters - Safety & Maintenance**

Greenbushes Community Resource Centre 46
Blackwood Rd, Greenbushes WA 6254
9:00 am - 12:00 pm

Call or email us for more details:
08 9379 8016 | therapy@tadwa.org.au

Stay Connected. Stay Independent. Stay Safe Life Your Way +